

Actions from previous meetings

Ref No.	Date of meeting(s) raised	Item	Action	Responsible Officer	Update
Mar23-Ac1	13th March 2023	Work Programme 2023/24 and Contract Timetable	Jess Bailiss would look in to why the cleaning and grounds maintenance contracts were not included with the contract information.	Jess Bailiss	<p>The two contracts have not been included with the contract table/reported to the Forum, because of the low number of schools that have chosen to buy into them. The cost of each contract is below the EU Procurement Thresholds (£170,781.60) .</p> <ul style="list-style-type: none"> • Maintenance Contract - So far in 2023 only 2 have schools have chosen to buy back into the service with a cost of £10,472.83. Other schools have asked for quotes but few have taken up the service. In 2022 the cost for the schools buy back was £24,746.58 • Cleaning Contract – Only four schools have bought in to this contract, which is due to run until 2024 with a total contract value (based on Initial Term) of £68,966.
Mar23-Ac2	13th March 2023	Final High Needs Block Budget 2023/24	Jane Seymour would check the number of placements that had been awarded since the last report was brought to the Forum in November 2022 and factored into figures.	Jane Seymour	